

AGENDA
CITY OF WATSONVILLE
PERSONNEL COMMISSION MEETING

Opportunity Through Diversity; Unity Through Cooperation.



Working with our community to create positive impact through service with heart.

Patricia Fohrman, District 1
Raquel Mariscal, District 2
Eduardo Montesino, District 3
Richard Dodge, District 4
Amy Newell, District 5
Casey Kraig Clark, District 6
Betty Bobeda, District 7
Remote Teleconference Meeting

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City Administrative Offices

275 Main Street, Suite 400, Watsonville, CA

Spanish language interpretation is available



Americans with Disabilities Act

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For information regarding this agenda or interpretation services, please call the Human Resources Department at (831) 768-3020.

Notice of Remote/Teleconference Meeting

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, the Santa Cruz County Health Officer Extended and Modified Shelter in Place Orders, and the Governor's Executive Orders N-25-20 and N-29-20, that allows attendance by members of the City Council, City staff, and the public to participate and the Council to conduct the meeting by teleconference, videoconference, or both.

*HOW TO PARTICIPATE DURING THE MEETING: Members of the public are encouraged to join the meeting through gotomeeting from their computer, tablet or smartphone: <https://global.gotomeeting.com/join/965705485> or Telephone: Dial United States: +1 (571) 317-3122
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1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Chair will allow public input prior to the approval of the Consent Agenda.

A. [MOTION APPROVING MINUTES OF DECEMBER 5, 2019 MEETING](#)

Requested by: Deputy City Manager Manning

Attachments: [December 5, 2019 Minutes](#)

4. NEW BUSINESS

A. [APPROVAL OF REVISED SOLID WASTE DIVISION JOB DESCRIPTIONS](#)

Requested by: Public Works & Utilities Director Palmisano

Attachments: [Waste and Recycling Center Worker I/II/III Job Description](#)
[Resource Waste Advocate I/II Job Description](#)
[Public Works and Utilities Staff Report](#)

- a) Staff Report
- b) Commissioner Questions & Input
- c) Public Input
- d) Appropriate Action

B. APPROVAL OF NEW AND REVISED FLEET DIVISION JOB DESCRIPTIONS

Requested by: Public Works & Utilities Director Palmisano

- Attachments:** [Equipment Mechanic I Job Description](#)
[Equipment Mechanic II Job Description](#)
[Equipment Mechanic III Job Description](#)
[Fire Vehicle and Equipment Mechanic Job Description](#)
[Vehicle and Equipment Manager Job Description](#)
[Public Works and Utilities Staff Report](#)

- a) Staff Report
- b) Commission Questions & Input
- c) Public Input
- d) Appropriate Action

C. APPROVAL OF NEW AND REVISED WASTEWATER DIVISION JOB DESCRIPTIONS

Requested by: Public Works & Utilities Director Palmisano

- Attachments:** [Collection Systems Operator I/II/III Job Description](#)
[Utilities Maintenance Mechanic I/II/III Job Description](#)
[Public Works and Utilities Staff Report](#)

- a) Staff Report

- b) Commission Questions & Input
- c) Public Input
- d) Appropriate Action

D. APPROVAL OF NEW AND REVISED WATER/CUSTOMER SERVICE DIVISION JOB DESCRIPTIONS

Requested by: Public Works & Utilities Director Palmisano

- Attachments:**
- [Water Services Supervisor Job Description](#)
 - [Customer Service Technician I Job Description](#)
 - [Customer Service Technician II Job Description](#)
 - [Customer Service Technician III Job Description](#)
 - [Public Works and Utilities Staff Report](#)

- a) Staff Report
- b) Commission Questions & Input
- c) Public Input
- d) Appropriate Action

E. APPROVAL OF NEW AND REVISED PUBLIC WORKS AND UTILITIES ADMINISTRATION JOB DESCRIPTIONS

Requested by: Public Works & Utilities Director Palmisano

- Attachments:**
- [Safety and Regulatory Compliance Officer Job Description](#)
 - [Environmental Sustainability Manager Job Description](#)
 - [Public Works and Utilities Staff Report](#)

- a) Staff Report
- b) Commission Questions & Input

- c) Public Input

- d) Appropriate Action

5. HUMAN RESOURCES DIRECTOR'S REPORT

6. ORAL COMMUNICATIONS

(This time is set aside for members of the general public to address the Personnel Commission on any item not on the Agenda, which is within the subject matter jurisdiction of the Personnel Commission. No action or discussion shall be taken on any item presented except that any Commissioner may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Planning Commission will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Commissioner may place matters brought up under Oral Communications on a future agenda.)

7. ADJOURNMENT